
Editorial and Publication Ethics Policy

EDITORIAL POLICIES

Humanities Diliman adheres to editorial policies aligned with international publishing standards and the Core Practices of the Committee on Publication Ethics (COPE). The Editorial Board consists of the Editor-in-Chief, Associate Editors, and Managing Editor, all appointed on the basis of disciplinary expertise and established research credentials.

The Editorial Board is responsible for safeguarding the integrity of the publication process, ensuring editorial independence, and maintaining academic quality. Editorial decisions are made solely on scholarly merit. The confidentiality of submitted manuscripts and related materials is maintained throughout the editorial process.

REVIEW PROCESS

All submissions undergo an initial editorial assessment by the Editor-in-Chief and Associate Editors to determine their suitability for peer review based on relevance to the journal's scope, originality, and scholarly rigor.

Manuscripts that pass the initial assessment undergo a double-blind peer-review process. Reviewers are selected on the basis of subject expertise and the absence of conflict of interest.

Publication decisions are made by the Editor-in-Chief, taking into account reviewer evaluations and editorial recommendations. Decisions to accept, revise, or reject a manuscript are based solely on its scholarly merit, originality, and contribution to the field.

Submissions authored or co-authored by members of the Editorial Board undergo the same review procedures as all other manuscripts. Editorial Board authors are excluded from all editorial and decision-making processes relating to their submissions, and any conflicts of interest are managed in accordance with the journal's ethical standards.

PUBLICATION ETHICS

Authors must submit original work that is not under consideration elsewhere and must appropriately acknowledge all sources and contributions. Any prior dissemination of the manuscript or its data must be disclosed at the time of submission.

For multi-authored manuscripts, one corresponding author must be designated to manage communication with the journal and ensure the accuracy of authorship information, institutional affiliations, and author order.

Research involving human participants must comply with applicable ethical standards. Authors are responsible for obtaining informed consent and securing participants' agreement to the publication of relevant data. A declaration confirming compliance with these requirements must accompany the submission.

Research involving Indigenous Peoples and communities must adhere to applicable ethical protocols, including meaningful community engagement and appropriate forms of consent and authorization.

RESEARCH MISCONDUCT AND CORRECTIVE ACTIONS

The journal investigates allegations of research and publication misconduct in accordance with COPE guidelines and established scholarly publishing standards.

Misconduct may include, but is not limited to, plagiarism, data fabrication or falsification, duplicate publication, citation manipulation, and misrepresentation of authorship.

If there are issues or concerns, the Editorial Board may request clarification, supporting documentation, or institutional review. Manuscripts found to violate ethical standards will be rejected. If misconduct is identified after publication, the journal may issue a correction, expression of concern, or retraction, as appropriate.

For cases involving faculty members, researchers, staff, or students of the University of the Philippines Diliman, the journal shall observe the applicable University procedures governing the investigation and resolution of written complaints and shall coordinate with the appropriate University authorities in accordance with the UP Diliman Faculty Manual, Administrative Manual, and other relevant institutional policies.